

# Partner: AUSTRIA Target group: Schools/ teachers and other educational providers/trainers throughout the EU.

Title of the unit: Speaki	ng in Journalism	
Duration		
2 LESSONS		
Main goals		
learning, communication cooperation and a comm	nnovative tool to increase students , cooperation, and creative use of nunication environment for student tudents to increase soft skills and	language, enabling virtual s. Engaging in selected
2 Lessons:		
<ul><li>How to conduct in</li><li>How to lead stude</li></ul>	nterviews? ents in commenting upon a subjec	t?
Learning Outcomes (Effe	ects):	
Knowledge	Skills	Attitudes
Identify potential candidates	use research skills to identify potential candidates, use networking to connect, negotiation skills, time management, interpersonal-skills	build a relationship with the interviewee, establish trust and rapport, encourage open and honest communication, agree on terms and conditions (time, location, duration, etc.)
Active Listening	give the interviewee the feeling that you are not only hearing what they are saying but actively listening and understanding their meaning and intention	Open-mindedness, patience, curiosity, respect, non-judgment, concentration - being respectful towards the interviewee even if you don't necessarily agree with what is said
Communication	ask the right questions, clarify doubts, respond effectively to answers	clarity, confidence, open-mindedness, respect, authenticity - build trust and credibility to engage better with the interviewee
Preparation	researching the candidate and their background, reviewing application materials, creating a list of relevant questions to ask during the interview	proactivity - taking initiative and anticipating potential challenges beforehand, paying attention to detail, organization - having a clear structure and plan, discipline - staying focused, flexibility - being able to make adjustments when necessary, keeping a positive mindset





Objectivity	remain objective and impartial throughout the interview process to limit biases and ensure fairness	being receptive to new ideas and perspectives, stepping back from your own emotions and taking a more neutral view, rationality, fairness, understanding other's positions, impartiality - staying neutral and not taking sides
Empathy	understand and share feelings of the other person, build rapport with the candidate and make them feel comfortable during the interview	non-judgemental attitude, curiosity - wanting to learn more about the person's experiences, thoughts and feelings, willing to ask questions to gain a deeper understanding, staying humble by recognizing that your own perspective may be limited or biased, valuing the other person's feelings and perspective by treating them with dignity and kindness
Flexibility	adjusting the interview questions according to the situation and interviewee's responses	being willing and able to change your approach, behavior or plans in response to changing circumstances and new information, being willing to invest time and effort, being able to tolerate uncertainty and ambiguity
Observation	read the interviewee's body language, facial expressions, tone of voice and identify potential issues or concerns	attention to detail, being able to notice small or subtle changes in the surroundings, discerning patterns or trends in what you observe, objectivity - observe and interpret without bias or preconceived notions

Process step by step

**Step 1: Prepare for the interview:** Before the interview, you should research the subject and gather background information. Determine what specific questions you want to ask and make sure you have all the necessary equipment, such as a recording device or notebook. Agree on terms and conditions (location, duration, time, etc.) and get permissions for recording or other forms of publishing.

**Step 2: Introduce yourself and the purpose of the interview:** When you meet the interviewee, introduce yourself and explain the purpose of the interview. Make sure they are comfortable and understand the format and length of the interview.

**Step 3: Begin the interview:** Start by asking open-ended questions that allow the interviewee to provide detailed answers. As the interview progresses, you can ask follow-up questions to clarify or expand upon their answers.





**Step 4: Active listening:** As the interviewee speaks, actively listen to their responses. Pay attention to their body language and tone of voice to better understand their perspective and feelings.

**Step 5: Remain objective:** Remain objective throughout the interview. Avoid personal biases or judgements and focus on gathering the information you need.

**Step 6: Record the interview:** If you have permission, record the interview to ensure that you do not miss any important details. If recording is not an option, take detailed notes.

**Step 7: Express gratitude:** After the interview is complete, thank the interviewee for their time and insights. Let them know when and where the interview will be published or how the information will be used.

**Step 8: Review and edit:** After the interview, review and edit the content to ensure that it is accurate and coherent.

**Step 9: Comment:** Comment on the subject, providing context and analysis of the interview content. This could involve summarizing the key points, highlighting interesting or surprising information, or offering your perspective on the subject matter.

**Step 10: Review and publish:** Review what you have written or produced in terms of comprehensibility and ease-to-understand. Publish the interview as agreed through your available channels (social media, print, TV, etc.) and invite your audience to engage with your content.

#### Methods and techniques

- 1. **Research and Expertise**: Before commenting, journalists should conduct research to gather relevant information and facts.
- 2. Timeliness: Comments should be timely and relevant to the subject.
- 3. **Clarity**: Speaking clearly and concisely is essential in journalism. Use simple and easy-to-understand language to ensure that your audience can follow your message.
- 4. **Avoid leading questions**: Leading questions can influence an interviewee's responses and may compromise the accuracy of the information gathered.
- 5. **Enunciation**: Articulate your words clearly and correctly to ensure that your audience can understand you.
- 6. **Modulation**: Vary the tone and pitch of your voice to keep your audience/interview partner engaged and interested in what you are saying.
- 7. **Pace**: Speak at an appropriate pace, not too fast or too slow.
- 8. **Taking notes**: Taking detailed notes during the interview is essential to ensure that all relevant information is captured.
- 9. **Respecting privacy**: Journalists should respect the interviewee's privacy and only ask questions that are relevant to the story.
- 10. **Pausing**: Use pauses to emphasize important points and to allow your audience to digest what you are saying.
- 11. Emotion: Use emotion and inflection to convey the tone and mood of your message.





- 12. **Storytelling**: Use storytelling techniques to make your message more engaging and memorable.
- 13. **Visual aids**: Utilize visual aids such as images or videos to support your message and enhance impact.
- 14. **Following-up**: Following up with interviewees after the interview can help to clarify information and ensure that accurate reporting is maintained.

#### Didactic tools

**Role-playing exercises:** Students can practice conducting interviews and commenting on a subject by role-playing as journalists and interviewees.

**Mock interviews:** Teachers can create mock interview scenarios for students to practice their interviewing skills, including developing questions, active listening, and follow-up questions.

**Case studies:** Teachers can use case studies to explore different approaches to conducting interviews and commenting on a subject, highlighting both successful and unsuccessful examples.

**Multimedia resources:** Videos and podcasts can provide students with examples of effective interviewing and commenting techniques, and can be used to spark discussion and analysis.

**Guest speakers:** Inviting guest speakers, such as journalists, reporters, or subject matter experts, can provide students with valuable insights and real-world examples of conducting interviews and commenting on a subject.

**Peer review:** Students can provide feedback and critique each other's interview and commenting skills, providing constructive feedback to improve their techniques.

**Writing assignments:** Students can practice their commenting skills through writing assignments, such as opinion pieces or critical analyses of news articles or events.

#### Evaluation

**In-class activities and assignments:** In-class activities and assignments can provide formative assessment, allowing the teacher to assess student's progress throughout the course.

**Speeches or presentations:** Students can deliver speeches or presentations on a topic related to the course, allowing the teacher to assess their ability to communicate effectively and engage the audience.

Written assignments: Written assignments, such as reflection papers or critical analyses of speeches, can allow the teacher to assess students' ability to analyze and evaluate different speaking techniques.





**Peer evaluations:** Peer evaluations can be used to assess students' ability to provide constructive feedback and critique on their peers' work.

**Self-evaluations:** Students can evaluate their own progress throughout the course, reflecting on their strengths and weaknesses in speaking in journalism.

**Feedback forms:** Feedback forms can be used to gather feedback from students on the course content, teaching methods and overall learning experience.

**Pre- and post-assessment:** Conduction a pre-assessment of students' knowledge and understanding of a particular topic before using journalism as a teaching tool, followed by a post-assessment after the use of journalism, can help to determine the impact of using journalism on student learning outcomes.

By using a variety of assessment and evaluation methods, teachers can gain a comprehensive understanding of students' progress and achievement in the course, allowing them to adjust their teaching methods and course content as needed to improve student learning outcomes.

#### Resources

The resources that are being used should always be adjusted to the student's level of knowledge of the English language and according to that different journalism outlets must be introduced.

Some examples for intermediate learners include:

- Textbooks and guides: "The Art of the Interview" by Lawrence Grobel
- Online courses: "Interviewing Skills for Journalists" by Udemy; "Writing and Editing: World Choice and Word Order" offered by Coursera
- Podcasts and videos: "Fresh Air with Terry Gross", "The Daily" by The New York Times, TED Talks, BBC World Service, "Every Interview Style Explained" (<u>https://www.youtube.com/watch?v=4E5DkR87Swl&ab\_channel=MarkBone</u>),
- Online news sources: CNN, BBC, The New York Times
- Cross-cultural comparisons: Using news articles from different countries or cultures can help students learn about different perspectives and practices.

**News articles:** Using news articles as a teaching tool can help students learn new vocabulary, practice reading comprehension, and improve their writing skills. Teachers can choose articles that align with their students' interest or current events according to their level of English proficiency.

Some examples for beginners include:

- Simple news articles: "News for Kids", "Breaking News English"
- Picture stories: "Storybird"
- Vocabulary lists: Creating vocabulary lists that are specific to news topics can help students learn new words and concepts related to current events. Teachers can create their own lists or use resources like "News in Levels"





- Opening Digital World's Doors to #NEXT Digital Generations

  News guizzes: "Newsela" (provides guizzes that are tailored to specific reading
  - levels)
  - Discussion prompts: create your own prompt with "News-o-Matic"

### Remarks

It's important to select reputable sources, adapt materials to suit your students' proficiency levels, and continually evaluate and adjust your approach to best meet the needs of your learners.

References / Bibliography

- 1. TESOL International Association: https://www.tesol.org/
- 2. LumenCandela (n.d.). Principles of Public Speaking. Retrieved from: https://courses.lumenlearning.com/publicspeakingprinciples/
- 3. National Council of Teachers of English: https://www.ncte.org/
- 4. English Teaching Forum: <u>https://americanenglish.state.gov/english-teaching-forum</u>
- 5. News in Levels: <u>https://www.newsinlevels.com/</u>
- 6. News-O-Matic: https://press4kids.com/news-o-matic-for-schools/
- 7. Journalism Education Association: <u>https://jea.org/</u>
- Carson Kohler (2021). How to conduct a good interview: 14 go-to interview techniques for journalists. *MuckRack*. Retrieved from: <u>https://muckrack.com/blog/2021/10/07/how-to-conduct-a-good-interview</u>

Please **note** that some of these resources may require subscription or purchase, and it's always a good practice to verify the credibility and relevance of the sources before using them in your teaching practice. Additionally, staying updated with the latest research and publications in the field of English language instruction and journalism will help you to continually enhance your teaching strategies.

